

Minutes of the December 20, 2017
Meeting of the Southeast Area Transit District Board of Directors

Board Members Present: Fred Allyn III (Ledyard), Tammy Daugherty (New London), Ronald McDaniel (Montville), Mark Nickerson (East Lyme), Mark Oefinger (Groton), Michael Passero (New London), Thomas Sparkman (Lisbon), Daniel Steward (Waterford)

SEAT Staff: Michael Carroll (General Manager), Alfred Fritzsche (Finance Director), Ginger Morse (Administrative Assistant)

SCCOG: James Butler, Kate Ratten

Other Attendees: Patricia Johnson (ATU), Jaroslaw Pizunski (ATU), Kim Drelich (The New London Day),

1. **Roll Call:** Called to order at 9:28 am by Chairman McDaniel; it was noted that a quorum was present.
2. **Minutes of the Previous Meeting:** Minutes of the November 15, 2017 SEAT Board meeting were distributed prior to the meeting. Motion to approve the minutes: (Sparkman / Oefinger); Unanimous.
3. **Public Participation:** None
4. **Communications:** Communication from Governor Dannel P. Malloy: "Gov. Malloy Issues New Warnings on Status of State's Transportation Fund" Release Date December 7, 2017. Previously distributed prior to the meeting. Copies provided at the meeting.
5. **Business Reports:**
 - a. **Manager's Report.** The report had been distributed prior to the meeting. Mr. Carroll provided an overview of Operations, Personal and Ridership. Mr. Carroll discussed the FTA Triannual Review SEAT will be undergoing early 2018. Motion to approve Manager's Report (Oefinger / Sparkman); Unanimous.
 - b. **Treasurer's Report:** The Treasurer's report was distributed prior to the meeting. Further budget discussion held in the FY19 Operating Budget. Motion to approve Treasurer's Report (Nickerson / Steward); Unanimous.

6. Old Business:

- a. **FY19 Operating Budget: Management Proposal:** Based upon recent developments with the State's Transportation Fund, and the Departments proposal to mitigate the depletion of that fund, management will be development budget alternatives which will required service reductions while maintaining FY18 local funding levels. Mr. Carroll asked board members to consider service modifications that could be made to an already limited service. The least efficient services will be closely looked at including evening and Sunday service. A revised budget will need to be prepared and public hearings will be held.
- b. **Election of Board Officers:** SEAT Board Officers presented:
 - Chairman: Ronald McDaniel
 - Vice Chairman: Fred Allyn III
 - Treasurer: Daniel Steward
 - Secretary: Rich Moravsik
 Motion to approved: (Oefinger / Steward); Unanimous.
- c. **2019 Meeting Dates and Times.** Proposal to continue to follow SCCOG meeting schedule however move the meeting time back to 9:30 am or directly following SCCOG. Motion to approve (Daughtery / Oefinger); Unanimous.

7. Items from Board Members:

- a. Discussion was held about the recent Gold Star Highway and Bridge work and the need to redirection/reorganization of the current status. Mr. Carroll noted SEAT already made route modifications weeks prior for safety and scheduling concerns. Ms. Ratten relayed she met with DOT a couple weeks prior about the bridge work and a lot would depend on the upcoming budget announcements whether the next phase would occur.
 - b. Mr. Carroll extended an invitation to all to attend the SEAT employee holiday party on December 21, 2017
8. **Adjournment:** There was not further business and it was moved to adjourn the meeting at 9:48 am. (Nickerson/Stewart); Unanimous.
9. **Next Meeting:** Next Board meeting is January 18, 2018 at 9:30 am (or directly following close of SE CT Council of Governments meeting). SE CT Council of Governments, 5 Norwich Avenue, Norwich, CT. A Special Note: Presentation on the Special Transportation Fund by CTDOT Commission James Redeker.

Respectfully Submitted, Rich Moravsik, Secretary